



## BUILDING PERMIT APPLICATION

**INSTRUCTIONS:**

1) Print clearly and press firmly

Building Permit # \_\_\_\_\_

Property Tax Roll # \_\_\_\_\_

The undersigned hereby applies for a Permit to build in accordance with this application and all by-laws and regulations applicable thereto.

**Location of Building**

Location (section # or street address) \_\_\_\_\_

Zoning District \_\_\_\_\_ Lot # \_\_\_\_\_ Plan # \_\_\_\_\_ Block # \_\_\_\_\_

**Permit**

1) New Permit       2) Revisions to Permit       Engineered Stamped Drawing yes  no

Class of Work	Detached Garage	<input type="checkbox"/>	Dwelling	<input type="checkbox"/>	Swimming Pool	<input type="checkbox"/>	Deck	<input type="checkbox"/>
New <input type="checkbox"/>	Mobile Home	<input type="checkbox"/>	Repair	<input type="checkbox"/>	Storage Bldg.	<input type="checkbox"/>	Removal	<input type="checkbox"/>
Addition <input type="checkbox"/>	R.T.M. Residence	<input type="checkbox"/>	Sign	<input type="checkbox"/>	Multi Family Dwelling	<input type="checkbox"/>	Demolition	<input type="checkbox"/>
Renovation <input type="checkbox"/>	Attached Garage	<input type="checkbox"/>	Relocation	<input type="checkbox"/>	Commercial Bldg.	<input type="checkbox"/>	Fence/Retaining Wall	<input type="checkbox"/>

Major Occupancy \_\_\_\_\_ Building Permit Fee \_\_\_\_\_

Describe Work \_\_\_\_\_ Plumbing Permit Fee \_\_\_\_\_

Valuation of Work \_\_\_\_\_ Foundation Permit Fee \_\_\_\_\_

Size of Building (sq ft) Total \_\_\_\_\_ Garage \_\_\_\_\_

Size of 1<sup>st</sup> floor \_\_\_\_\_ 2<sup>nd</sup> floor \_\_\_\_\_ Other Fees/Development Permit \_\_\_\_\_

(sq ft) 3<sup>rd</sup> floor \_\_\_\_\_ Deck \_\_\_\_\_

Garage (l x w) \_\_\_\_\_ (attached  detached  **TOTAL** \_\_\_\_\_

**Building Information**

Length of Building Front \_\_\_\_\_ ft. Side \_\_\_\_\_ ft. Height of building in ft & # of stories \_\_\_\_\_

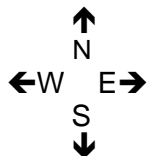
Material & Size of Footings \_\_\_\_\_

Material & Thickness of Foundation \_\_\_\_\_

Size of joists/studs etc. \_\_\_\_\_

Type of Const. & Cladding \_\_\_\_\_ NOTES: \_\_\_\_\_

**SITE PLAN: include distance from property lines & outbuildings located on property**



**Office Use**  
Zone: \_\_\_\_\_

**Setbacks**  
Front: \_\_\_\_\_ Rear: \_\_\_\_\_  
Side: \_\_\_\_\_

Applicant-Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor: \_\_\_\_\_ Plumber: \_\_\_\_\_

(name & contact number) (name & contact number)

I undertake to observe and perform the provisions of all Provincial, Municipal and Planning Department statutes or regulations, the applicable by-law or by-laws, regulations or orders and plans continued in force including any applicable Municipality Planning Scheme or Zoning By-Law, any agreement entered into effecting said land, and all specifications or instructions issued by duly authorized officers in respect of the work incidental to the subject matter of this application and if the permit involves or effects the placing or the position of any building or structure in respect of land, to do all work so that the building or structure will be wholly within the boundaries of the lot or parcel of land indicated in this application and to indemnify the Municipality against all losses, costs, charges, or damages caused by or arising out of anything done pursuant to any permit issued under this application. The Building Inspector or other authorized agent is authorized to take pictures of/on my property and make any necessary inspections of the work/job site. **No building shall be occupied prior to the issuance of an Occupancy Permit** by the Building Inspector. Such permit shall not be issued before the water, sanitary sewage, heating facilities and smoke and carbon monoxide alarms are installed and operational and the icf forms are covered with an approved material. Any items deemed as to have an immediate impact on the life/safety of the building occupants must be addressed to the satisfaction of the Building Inspector.

APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

(signature)

