



# ECONOMIC DEVELOPMENT PROMOTIONS

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## ***Building Code Improvement Program 2024***

Roblin Economic Development Promotions (REDP) is pleased to offer funding to support local building improvement projects.

Through this initiative, REDP will provide successful Applicants 50% matching cash contributions to a maximum grant of \$1,000 on *building code* and *accessibility improvement* projects.

For more information on the 'Building Code Improvement Program', please contact the Municipality of Roblin at [info@roblin.ca](mailto:info@roblin.ca) or [planning@roblin.ca](mailto:planning@roblin.ca) or call 204-937-8333 ext 221.

# 'Building Code Improvement Program 2024'

## GUIDE

### DESCRIPTION

**Building Code Improvement Program** provides financial support for exterior or interior building code improvement projects initiated by local organizations, co-operatives and small businesses in the Municipality of Roblin. **The program aims to promote building improvement projects which enhance public safety and accessibility standards as per the Manitoba Building, Plumbing and Electrical Codes.** Projects may include but are not limited to, automatic doors, wheelchair ramps and bathroom upgrades which promote accessibility and/or emergency exit lighting, panel box upgrades or other improvements that are not up to current building code standards.

Preference will be given to projects which:

1. Support disability accessibility improvements.
2. Provide required upgrades in relation to code compliance.

### WHO QUALIFIES?

Eligible applicants are **organizations, small businesses or co-operatives which are located in the Municipality of Roblin.**

### AVAILABLE ASSISTANCE

- The program will **reimburse 50% of Applicant cash contributions, to a maximum of \$1,000.**
- Applications are assessed on a first come-first assessed basis.
- Program funds will be available until depleted or December 31, 2024; whichever comes first.

### ELIGIBLE PROJECT COSTS:

- purchase of materials and supplies
- equipment rentals
- development/building permits
- utility hook-ups
- trade/contractor fees

Building Code Improvements Program **will not provide reimbursements for in-kind contributions, GST, expenses paid by a source other than the applicant, costs that would fall under regular building maintenance, costs that would fall under normal municipal infrastructure or costs deemed ineligible by the REDP.** REDP may approve all, or a portion of, or a lesser amount per project. **Program contributions are paid to the project applicant as reimbursement on submitted receipts** for approved and paid project costs. **Costs incurred before the application's approval are not eligible.**

### HOW TO APPLY

Review the Guide and Regulations.

### Applications should include:

- Project location, anticipated start and completion dates.
- Project description and any applicable Building Code.
- Detailed cost estimates or quotes.
- Photos, images or drafts of the planned renovations.
- How the project will meet the program objective.
- Other sources of project funding (provincial government, community organizations, etc.).

**Submit your signed application form by mail or email to:**

Municipality of Roblin Box 998, Roblin MB, ROL 1P0

[info@roblin.ca](mailto:info@roblin.ca) or [planning@roblin.ca](mailto:planning@roblin.ca)

# 'Building Code Improvement Program 2024'

## REGULATIONS

### CONDITIONS

- Matching contributions must be cash and may not be in-kind, GST, expenses paid by other than the applicant or ineligible expenses.
- Funding contribution recognition must be provided to the Municipality of Roblin.
- Submitting a project completion report with appropriate receipts and before-and-after pictures is required.

### TERMS

- **The project Applicant shall complete and submit the provided project report and eligible expense receipts within 30 days of completion of the project or the project's expected completion date as outlined in the application.**
- Any funds awarded pursuant to this application are to be used solely for the purposes specified in this application unless written permission has been obtained from the REDP to vary these purposes.
- Where the total project cost actually incurred by the project is less than the total project costs indicated in the application letter, the program contribution shall be reduced proportionately.
- Applicant contributions must be cash and may not be in-kind, GST or be for any expenses deemed ineligible by the Program Administrator or are paid/payable by another source other than the applicant.
- **Unless otherwise approved by the REDP, projects must start within 3 months of acceptance and be completed within 6 months.**
- The project shall be operated in compliance with all applicable laws and any such permits, licenses, and other authorization, required to permit the carrying out of the project shall be obtained by the project Applicant(s) prior to the activity.
- If desired by the REDP, the project is subject to audit by the REDP.
- If at any time, in the opinion of the REDP, the project Applicant has failed to conduct the project in a manner acceptable to the program or has failed to comply with these program Regulations, the REDP may immediately withdraw the funding approval by giving written notice thereof to the project Applicant.
- Funding contribution recognition may need to be provided by the Applicant to the Municipality of Roblin.
- Any public announcement relating to this approval shall be planned by the project Applicant in consultation with the REDP.
- The project Applicant(s) shall be solely responsible for and shall save harmless and indemnify the Municipality of Roblin, its officers, employees and agents from and against all claims, liabilities and demands as a result of the project while underway or after its completion, caused by or in any way related to compliance with these Program Regulations or the carrying out of the project.

# 'Building Code Improvement Program 2024'

## APPLICATION

Name of Applicant:

Phone:

Email:

Name of Business/Organization:

Location of Project/Building:

Project Start Date:

Project Completion Date:

Identify any Manitoba Building, Plumbing & Electrical Code related to this project:

Project Description: *(Include attached photo of that which will be improved (before pic))*

Describe how the planned renovation will meet the program objectives:  
*(How does this project make your building safer and more accessible?)*

### Project Budget *(Attach quotes or detailed cost estimates)*

Description	Cost
Contractor/Trade Fees	
Materials/Supplies	
Development/Building Permit	
Equipment Rentals	
Utility Service/Hook-up	

### Sources of Funding

### Amount

Applicant	
Building Code Improvement Program	
(Other) _____	

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_